

# EDUCATION APPLICATION



<b>Applicant Details</b>		<b>Date Established</b>
<b>Name of School</b>		<b>Telephone Number</b>
<b>Street Address</b>		<b>Financial Year End</b>
<b>Postal Address</b>		
<b>Web address</b>		
<b>Supplier Name</b>		<b>Supplier Telephone</b>

Equipment Description	QTY	Settlement Amt	Settlement Payable To	Frequency	Esc	Rental
		R			%	R
		R			%	R
		R			%	R
		R			%	R
		R			%	R
		R			%	R
		R			%	R

## DETAILS OF APPLICANT

☐ Creche/Day Care
 ☐ Pre-Primary School
 ☐ Primary School
 ☐ High School
 ☐ Tertiary/PVT Institution

☐ Type of School
 ☐ Private
 ☐ Gov. Sec 20
 ☐ Gov. Sec 21

<b>Number of learners</b>	<b>Number of Educators</b>
<b>Government Subsidy</b>	<b>Aggregate school fees p.a</b>
<b>Authorisation required from Department of Education</b>	<b>Yes</b> <b>No</b>
<b>Governing Body Chairperson</b>	<b>Principal</b>
<b>Full name</b>	<b>Full name</b>
<b>Email</b>	<b>Email</b>
<b>Telephone</b>	<b>Telephone</b>

Banking details			
<b>Account Name</b>	<b>Bank</b>	<b>Account Number</b>	<b>Branch Code</b>
<b>Insurance Company</b>	<b>Contact Name</b>	<b>Email</b>	<b>Tel</b>
<b>Landlord Details</b>	<b>Contact Name</b>	<b>Email</b>	<b>Tel</b>

I/we consent to DocQtech Solutions (Pty) Ltd and/or the DocQtech Solutions Group (DQS) (the group includes our affiliates, associates, subsidiaries and divisions, including our holding company) or its cessionary making enquiries about my/our credit record with any credit reference agency and credit bureaus and any other party to confirm the details on this application.

MW or its cessionary may also provide credit reference agencies and credit bureaus with regular updates regarding how I/we manage my/our account, including my/our failure to meet agreed terms and conditions.

I/we consent that credit reference agencies and credit bureaus may, in turn, make the records and details available to other credit grantors. DQS or its cessionary may also give this information to any person who in its opinion, needs it to carry out any of DQS or its cessionary's rights or duties in terms of the contract or any law pertaining to the products I/we have requested.

I/we hereby give DQS or its cessionary permission to carry out identity and fraud prevention checks on me/us and to share the information provided in this application with the South African Fraud Prevention Service. I certify that the above details are true and correct.

We would like to provide you, your directors, and/or shareholders ("you") with information on products and services offered by the DQS Group, and by your signature hereto, you hereby consent to the DQS Group to market to you our products and services, the sharing of personal information within the group for marketing purposes, and the group then marketing its products and services to you.

I/we consent to the Merchant West Group, processing the required personnel information, as provided above and acknowledge that I understand the purposes of which it is required and for which it will be used.

I/We, the undersigned, hereby declare that the information provided herein is both true and correct, in every aspect and represents a true reflection of my personal, and in the event of a juristic person, its financial position.

### CONSENT TO PROCESS PERSONAL INFORMATION IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT NO. 4 OF 2013 (POPI)

In terms of POPI, DQS Group is required to process your / your company's Personal Information in a lawful and reasonable manner.

INFORMATION REQUIRED: DQS Group requires the following personal information:

Registration documentation in respect of the company / close corporation / trust (in the event of a trust (or shareholding constituting of a trust), a copy of the trust deed and list of beneficiaries and clear certified copies of their identity documents); certified copies of identity documents of directors / members / trustees / partnerships / individual; credit applications; latest audited financial statements; latest 3 (three) months' bank statements; interim management statements; company letterhead; utility bill for all guarantors; trade references; 3 (three) months' telephone account; resolution / power of attorney; confirmation of banking details (confirmation on bank letterhead); landlord waiver; insurance confirmation; settlement disclosures; ITC checks and reports (to request and to disclose information to third parties).

### PURPOSE OF COLLECTION

#### MANDATORY

Processing of finance applications (internally and externally); drafting and finalising rental/installment sale/transaction/facility agreements; to evaluate risk assessments in accordance with relevant and applicable legislation and regulations; comply with all tax and financial obligations; processing for invoice purposes; perform necessary background verification; communication; formalise client contractual arrangements which include uploading, storage and maintaining information on our database.

#### INFORMATION TO INDEPENDENT FINANCE AGENT

DQS Group will subject all Credit Applications received, for verification by an independent third party, which include all approved finance houses for DQS Group and/or internal verification methods, of which the costs will be for DQS Group and/or the approved finance houses. The appointed third party will adhere to all necessary requirements in respect of POPI.

Full Name

Date